

MINUTES OF EYAM SCHOOL PTFA MEETING

THURSDAY 7TH DECEMBER 2017 AT THE MECHANICS INSTITUTE

1. ATTENDEES

Jayne Pritzlaff, Emma Hancock, Katherine Hilyard, Pam Cocker, Ellie Bret, Sophie Bell, Kate Hadfield, Oona Gilbertson, Clare Walsh, Emily Williamson

Apologies

Julia Pritchard, Jo Tinker, Louise Heath, Vikki Binns, Trish Alison, Caroline O'Connell, Clare Hepworth

2. APPROVAL OF LAST MINUTES

Minutes from last meeting approved and signed by Jayne Pritzlaff.

3. BONFIRE FEEDBACK

The event raised £11,405.92, less costs of £4,673.01, giving a profit of £6,732.91. The Bonfire committee proposed a donation to Eyam Sports Association of £500 which the PTFA committee approved.

Clare Hepworth informed the committee that this had been her final year running the bonfire and the PTFA would like to thank Clare and the Bonfire Committee for their huge efforts in organising this event. A letter will also be written expressing our thanks. Emily Williamson agreed to meet with Clare and look over the coordination of next year's bonfire.

Actions **Emily Williamson to meet with Clare Hepworth regarding future coordination of event**

4. FINANCIAL REPORT

Please see attached report.

5. VICTORIAN COFFEE MORNING FEEDBACK

£137 was raised at this event. It was felt that the jam jars were much easier than the baskets used in previous years, which took lots of work wrapping.

6. DECORATION & DONATION DAY FEEDBACK

Oona Gilbertson fed back that the children really enjoyed this day, although not many volunteers attended to help make decorations. Lots of gifts were given for the Christmas Fair. It was thought that maybe next time we should allocate one class for mince pie donations and different things from other classes to avoid too many mince pies.

7. PARENT QUESTIONNAIRE

23 parents have so far completed the online questionnaire. Oona Gilbertson stated that we need half of all parents to have completed it to be able to analyse the results, so a few more are needed. Oona Gilbertson plans to look at the results at the Parent Forum on 11th January. To fill out a questionnaire please go to <https://parentview.ofsted.gov.uk> and select give the 'your views' tab. Login or register and then search for Eyam Primary School.

8. CHRISTMAS FAIR

Final arrangements were agreed.

9. SPENDING REQUESTS

Oona Gilbertson is to wait until January to place the order as members of the committee are going to try and source certain items from the list.

10. COMMUNICATION

Claire Walsh is our Communication Officer and she will write articles for the Parish News, Peak Advertiser, Village website etc. Jayne Pritzlaff will continue to write for the school newsletter.

11. FUTURE EVENTS

Shoe Makers March in Stoney Middleton on Sat 14th April. Oona informed the committee of things needed for this event.

- Catering on the day - PTFA could run the cake stall and would be able to keep the profits.
- A banner making - Emily Williamson to ask Joy, from the Moon Pub in Stony Middleton, if she could come into school and help the children to make the banner.
- Songs - Children will learn songs in school to sing whilst they march on the day – Mr Tinker is organising this

Bucket List Day/I'll Pay Not To..... – Louise Heath has said she is happy to coordinate this event which will probably take place in June 2018. Suggestions were made to have a ceremony at the end.

Curry Night – Emily Williamson to enquire with Curry Cottage about a curry night.

Wine Evening – Emily Williamson to speak to John Hattersley about arranging a wine night.

Fill a jar with pennies – Pam Cocker suggested we ask children to fill a jar with pennies.

Actions **Emily Williamson to ask Joy at The Moon for help with making the banner**
Emily Williamson to speak to Curry Cottage about arranging a curry night
Emily Williamson to speak to John Hattersley about a wine night

12. GETTING MORE DADS INVOLVED

Jayne Pritzlaff said she would write wording for the school newsletter which will invite dads to get involved in the PTFA and maybe run an event e.g. pool tournament, bike ride etc.

Action **Jayne Pritzlaff to write wording for School newsletter**

13. AOB

Extension – Oona Gilbertson told committee that the Architect was finalising plans to be submitted to Peak Park. Hopefully planning permission will be fairly quick as pre planning has been submitted. Matched funding may be available for up to £30k, meaning PTFA would have to raise 15k.

Film Club – Children are to spend the profits from film club on pogo sticks and hopefully donate an amount to Burkina Faso (our link school). Parent representatives are to ask each class for their preferred day of the week for film club to run.

School Lottery – Sophie Bell is to investigate what is involved.

Amazon Wish List – Jayne Pritzlaff asked for someone to look at setting up an Amazon wish list. Ellie Bret said she would have a look into it.

Committee discussed providing school with a budget in the future for resources, trips and the extension. Historically PTFA money was used for trips and large projects, not classroom/garden resources.

A 50th Birthday – A parent would like the PTFA to arrange a birthday party and all profits will go to the PTFA.

Actions **Louise Heath, Caroline O'Connell and Julia Pritchard to ask their respective classes which is the preferred day for the film club to run**

Sophie Bell to look into School Lottery

Ellie Bret to look into setting up an Amazon Wish List

Next meeting 8th February 2018