

EYAM PTFA Meeting January 16th 2020

Agenda

1. Attendance and Apologies
2. Approval of Minutes
3. Financial Report
4. Headteachers Report
5. Previous Actions/Events
6. Future Events and Planning/Next Steps
7. AOB
8. Date of Next meeting

Agenda Item	Notes	Next Steps Who is taking this forward?
1. Attendance	Louise Heath, Kate Hadfield, Eleanor Ross, Katherine Hildyard, Pam Cocker, Sophie Bell, Claire Walsh, Felicity Hardie, Jess Eades, Jayne Pritzlaff, Mrs Oona Gilbertson	
Apologies	Julie Moses	
2. Approval of Minutes	Minutes were approved by the group	
3. Financial Report	<p>TOTAL EXPENDITURE: £5140.62 BANK BALANCE 16/01/2020: £ 27528.35 NB There are ongoing bills to pay to school which are in the pipeline. To note: a contract with the Sports Association, the PTFA and PTFA bonfire Committee has been entered with regard to payment for use of the field and facilities for the bonfire which equates to 7.5% of the net profit, of the bonfire. This equivalent figure will be deducted from the profits, reported in the accounts, reflected in the next financial update.</p>	KH, to note in next financial update
4. Head teachers Report	<p>Plans for school building Exciting times as the plans start to come to life: Special thanks to a relative of the Eades family who has been instrumental in working with the Governors to appoint a suitable Architect (Mrs. Gilbertson explained that there was a formal process of selection) Thank you gift organized. Estimated price from initial plans/drawings £60,000. Appointed an architect for the school development (Smith and Roper from Bakewell). The PTFA were keen to support the school in this work and wanted to explore new ways to engage with the community to promote awareness of the build and encourage fund raising. Fundraising ideas: Buy a brick, make a video to show companies why we need the room, seek sponsorship Fundraising from PTFA needing a contribution (£20,000) We already have some bonfire money Mrs. Gilbertson shared the drawings from the architect with the group and has since met the Architect and requested some visual resources to share with sponsors. She is asking for interested builders/contractors to talk to her next week for a tendering process to begin February 3rd.</p>	Fundraising plans (see below) Mrs G to forward invoice for KH

	<p>Mrs Gilbertson shared the feedback from the children after participating in a belly dancing lesson.</p> <p>The PTFA await the Invoice for Belly Dancing and the recent explorer visit.</p>	
<p>5. Previous Actions/Events</p>	<p>Bonfire, thanks to the whole team who created a great event, which the whole community enjoyed. (Thank you letters have been sent from the pupils)</p> <p>Christmas Disco, Wow, amazing DJ and supporters, thanks to all, from the PTFA</p> <p>Christmas Cards, many thanks to Caroline O' Connell</p> <p>Bags, Post Cards, thanks to local businesses for selling bags etc... Kate Hadfield for her design skills</p> <p>School Lottery: Thanks to Sophie</p> <p>Charity Commission: Contact details were updated, with Louise Heath and Katherine Hildyard added to the contacts for the Charity Commission</p> <p>Banks Details: Updates to the administration of the account holders on behalf of the PTFA With a review of the role of the treasures We would like to remove Caroline Marsden and Jo Tinker from the account To add Eleanor Ross and Katherine Hildyard Louise Health is co-ordinating the updates with the BANK</p>	
	<p>Upcoming Events Use the PTFA Gmail account to set up a calendar for the school (include retrospective dates)</p> <p>27th March Film Club to be establish for the penultimate Friday before the end of each half term.</p> <p>31/01/2020 6:30 for a 7pm start a Family Bingo Night, information to be shared through school networks</p> <p>25th Jan Coffee morning at Church Centre</p> <p>Date of next meeting:</p>	

ACTION/Forthcoming Events

Information about easy fund raising web site	This funding stream has gone down	Easyfundraising.com Amazon Smile ? another one	ALL Louise Heath
Share with parents the date for RAGS FOR SCHOOL			PAM COCKER
Think about a date to have a Christmas fayre	Include a photo booth		ALL

Thinking about people who can develop fundraise	Suggestion that the PTFA help the children to develop a promotional video	Mrs Gilbertson will raise this with governors to explain the role of grant writing	Julia P Jayne P Laura
	Grant writing	Laura Hayfield, Clare Hepworth	
	Buy a brick, or a slate	Jess, Louise, Jayne, Kate, Eleanor, Claire, Pam, Amy Palfreyman	
	Filming, with children for promotional purposes	Katherine H, Claire W	
Buy a thank you gift to Steve Marsh who has made contribution to starting the school building plans			Julia P / label Mrs G
To note functions within PTFA	Julia Pritchard, chair Katherine Hildyard, remains as treasurer	Nominated and seconded by Sophie Bell, Claire Walsh, Flecitiy Hardie	
	A PTFA What's APP group for individuals with identified roles		
Use the PTFA Gmail account to set up a calendar for the school			Claire W
7 th Feb then 27 th March Film Club to be establish for the penultimate Friday before the end of each half term.			Kate Hadfield and team
25 th Jan Coffee morning at Church Centre			
31/01/2020 6:30 for a 7pm start a Family Bingo Night, information to be shared through school networks			Julia to talk to Vicky
For the group to consider activities for Easters	Egg decorating ½ day activities	W/C 30 March date TBC	ALL
Curry and Quiz night			
Raise awareness of the School Lottery			Sophie to make a letter for school
Participate in the housing survey			ALL

AOB

Elf hat raise money was very successful for Bluebell Wood Hospice

Thanks to Mrs Gilbertson for organising the Young Voices

Date of Next Meeting

Thursday... potential 19th March 2020 8pm